

VILLAGE OF SEBEWAING
Regular Council Meeting – July 17, 2017

The meeting was called to order, in the Village Council Chambers, by President Alexander Khoury at 7:00 p.m.

Present: Matthew Cummings, Marcus Deering, Julie Epperson, Larry Heider, Alexander Khoury, Brandy Slocum, Marcus Sting

Absent:

Others: Ed Canfield, Linda Engelhardt, Sami Khoury, Melvin Kuhl, Justin Tietz, Megan Tietz, Traci Weisenbach, Dave Wiltse

Motion by Cummings seconded by Heider to approve the agenda for this meeting as presented.
MOTION CARRIED.

Motion by Sting seconded by Deering to approve the minutes of the June 19, 2017 regular council meeting as presented.
MOTION CARRIED.

Public Comment

Melvin Kuhl, Chairman of the Michigan Sugar Festival, thanked the Village Council and all the Village employees for their help during the Festival.

A village resident invited the council and those in attendance to the mosquito abatement meeting on Tuesday, July 18, 2017 at 6:30 p.m. at the Sebewaing Township Hall.

Sami Khoury, Huron County Commissioner, provided updates on county activity.

A village resident requested the option to purchase the 3 heating units and one air conditioning unit currently on top of the building at 249 N Center Street. This request will be forwarded to the Department of Public Works Committee.

Committee Reports

A. Light & Water Committee

Trustee Sting provided updates on departmental activity including the visit to see the Coldwater Engine Plant, the update of the Certificate of Deposit authorized signers, opting out of the Low Income Energy Assistance Program, the hiring of a high school co-op student, and the resignation of a lineman.

Motion by Slocum seconded by Heider to authorize Melanie McCoy, Gayle Genow, and Lois Kroll as the only authorized Certificate of Deposit signers on behalf of the Sebewaing Light & Water Department effective immediately.

Cummings: yea; Deering: yea; Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Motion by Heider seconded by Cummings to authorize Sebewaing Light & Water to opt out of the \$1 surcharge for the Low Income Energy Assistance Program for the 2017-2018 heating season.

Deering: yea; Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Motion by Slocum seconded by Epperson to authorize Sebewaing Light & Water to hire a high school co-op student effective June 19, 2017.

Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Deering: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

B. Police Committee

Trustee Slocum provided updates on departmental activity including blight and ordinance issues, writing a grant for the purchase of updated bulletproof vests, and updating the software installed on the computers in the police vehicles.

C. DPW Committee

Trustee Heider provided updates on departmental activity including the successful bid from Kappan Tree Service LLC for the annual removal of tree stumps in the road right of way, an explanation for the required use of a dimple pad on the handicap sidewalk ramp at the road edge, and the filling of the collapsed fire well on East Main Street.

D. Budget Committee

Trustee Sting reported there is nothing new at this time.

E. Employee Relations Committee

Trustee Sting reported there is nothing new at this time.

F. Insurance Committee

Trustee Cummings reported there is nothing new at this time.

G. Office Administration Committee

Trustee Deering provided updates on departmental activity.

H. Ordinance Committee

Trustee Heider reported there is nothing new at this time.

Unfinished Business

Regarding the property at 249 N Center Street, Trustee Heider reported there is nothing new at this time.

Implementing a non-sufficient funds fees and returned check policy was discussed.

Motion by Slocum seconded by Heider to adopt the Non-Sufficient Funds Fees and Returned Check Policy to read as follows:

"Policy: The purpose is to recover fees associated with any check returned to the bank or financial institution for various reasons to include non-sufficient funds, stop payment, incorrect account numbers, closed accounts, etc.

Procedure: Any persons or businesses responsible for writing a check returned to the Village of Sebewaing or Sebewaing Light and Water Department for any reason will be charged a fee of \$25.00 or the processing fee(s) assigned by the bank or financial institution, whichever is greater. Any penalties assessed related to a utility customer's returned check will be charged to the utility customer's account. When a check is returned, the Village of Sebewaing or Sebewaing Light and Water Department reserves the right to require payment by cash or certified funds."

Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Deering: yea; Epperson: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

New Business

Various items were discussed including the update of the capitalization threshold, the approval of a budget amendment, the extension of a temporary structure permit for 46 Washington Street, and the approval of a fence permit at 659 Grover Street.

Motion by Heider seconded by Epperson to set the value for capitalization of fixed assets for items having a useful life greater than one year to \$5,000 effective July 17, 2017.

Sting: nay; Cummings: yea; Deering: abstain; Epperson: yea; Heider: yea; Slocum: nay; Khoury: yea.

4 yeas, 2 nays, 1 abstain.

MOTION CARRIED.

Motion by Sting seconded by Heider to approve the update in the Village of Sebewaing/Sebewaing Light & Water Capital Assets Policies and Procedures as presented effective July 17, 2017.

Cummings: yea; Deering: yea; Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Motion by Deering seconded by Cummings to amend the Clerk budget by \$6,000.00 for Supplies – Lawn Chair Film Festival.

Deering: yea; Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Motion by Slocum seconded by Epperson to extend the Temporary Structure Permit at 46 Washington Street for ninety (90) days.

Epperson: yea; Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Deering: abstain; Khoury: yea.

6 yeas, 0 nays, 1 abstain.

MOTION CARRIED.

Motion by Slocum seconded by Sting to approve the zoning permit for a fence at 659 Grover Street.

Heider: yea; Slocum: yea; Sting: yea; Cummings: yea; Deering: yea; Epperson: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Other Business

Motion by Heider seconded by Sting to approve the bills for the month in the amount of \$160,136.77

Slocum: yea; Sting: yea; Cummings: yea; Deering: yea; Epperson: yea; Heider: yea; Khoury: yea.

7 yeas, 0 nays, 0 absent.

MOTION CARRIED.

Council Comment

Discussion regarding the current temporary structure permit requirements and the associated ordinance.

Adjournment

Motion by Cummings seconded by Heider to adjourn the regular council meeting at 7:52 p.m.

MOTION CARRIED.

Alexander Khoury
President, Village of Sebewaing

Lois Kroll
Clerk, Village of Sebewaing